

READING COMPREHENSION (20 points)

1 Read the letter. Then answer the questions below. (10 points)

Dear Mrs Graham,

I am writing in reply to your advertisement of 27th July on the yourjob.com website for a computer programmer.

I studied at Kingsland Secondary School from 2006-2012, after which I went on to study Computer Science at Landston University. As part of my studies, I spent a year working at LearnIt, a company which creates educational software. I graduated in 2016 with a Bachelor's degree.

For the past year, I have been working at Fun & Games, a company which produces entertainment software. I will have to leave my job at the end of August since I am moving to London.

Please find attached my CV, which shows I am suitable for the position. I would like to add that I am industrious, a fast learner and I work well under pressure. I am also attaching references from the head of the programming department at Fun & Games.

I would be delighted to come for an interview at a time convenient for you.

I look forward to receiving your reply.

Yours sincerely,

Anthony Mitchell

1. How did Anthony find out about the job?
.....
2. Where did Anthony study for six years?
.....
3. How long did Anthony work at LearnIt?
.....
4. Why will Anthony have to leave his current job?
.....
5. Apart from his educational background, why does Anthony think that he is a suitable candidate?
.....

2 Write T (true), F (false) next to each sentence. (5 points)

- 1. Anthony is applying for a position in a company which produces video games.
- 2. Anthony is a university graduate.
- 3. As a student, Anthony worked for a company which makes programs for teaching and learning.
- 4. In his current job, Anthony designs gaming equipment.
- 5. Anthony has attached references from his previous job.

3. Find synonyms in the text for the following words (5 points)

continued

fabricates

enclosed

appropriate

recommendations

VOCABULARY AND GRAMMAR (70 points)

1 Complete the sentences with the words below. (6 points)

router □ development □ recruit □ monitor □ social networking sites □ responsible

1. One day, Tammy will be a manager. She's a very worker.
2. I think it's a good idea to what children watch.
3. The is an essential part of the network.
4. The company wants to some new technicians.
5. Facebook and Twitter are popular
6. The people in this room are working on the of some new software.

2 Write the correct word or phrase next to the description. (8 points)

- resolution	- sort	- page layout	- update
- purchase	- virtual memory	- cell	- Java

- a) is the part of graphic design that deals in the arrangement of visual elements on a website: _____
- b) The unit of a spreadsheet that holds a piece of information: _____
- c) To arrange the information in a database: _____
- d) A computer or camera's ability to produce a clear picture: _____
- e) A data storage method that stores data on the hard drive: _____
- f) An object oriented programming language that is used often: _____
- g) To make something more modern: _____
- h) To buy: _____

3. Circle the correct answer. (8 points)

1. Could you answer my **brochures** / **tables** / **correspondence** after lunch, please?
2. What are the **requirements** / **view buttons** / **databases** for this network?
3. Sally is **lazy** / **outgoing** / **under pressure** and will do well in the sales department.
4. Do they own the **licensee** / **fee** / **copyright** to that software?
5. How many hours of **schedule** / **certificate** / **overtime** did you do?
6. We are trying to **encrypt** / **increase** / **blur** the number of clients.
7. Could you **enlarge** / **divide** / **encode** the image on this page? It's too small.
8. What time is the **topology** / **tech rep** / **shared resource** coming?

4. Write a brief description for these words. (6 points)

- Password
-
- Attachment
- A server

- **Malware:**

5. Match the sentences in A to the responses in B. (10 point)

A

1. Did you go to the Control Panel to identify all the available printers?
2. I think a local area network should be fine for this company.
3. The network couldn't locate the printer on the third floor.
4. Can you group these figures according to product type?
5. How many metres of cable will we need?
6. What is your company's address?
7. When can we come to install the new computers?
8. What time will you be ready to leave?
9. How do I calculate the total number of products from any two columns?
10. Where should I send the quote for the new laptops?

B

- a. I think 150 – maybe more.
- b. To the purchasing department.
- c. Give me another 15 minutes to check that I've got all the equipment.
- d. I agree with you.
- e. Yes. I thought I'd connected the printers to the network.
- f. You may have to install the printer driver from the Windows installation CD or from the Internet.
- g. 95 Robbins Street, Malvern East.
- h. Monday morning would be convenient.
- i. Yes. The spreadsheet is able to do that for you.
- j. I'll show you how to write a formula that will calculate that for you.

6. Write the correct form of the verbs using the present simple or the present continuous (6 points)

1. Let's go out. It _____ (not rain) now
2. Julia is very good at languages. She _____ (speak) four languages very well.
3. Rachel is in London now. She _____ (stay) at the Park Lane Hotel at the moment.
4. They _____ (not repair) computers in this department.
5. What time _____ she _____ (finish) working?
6. We _____ (not reorder) 25 monitors right now.

7. Complete the sentences using Past Simple and Past continuous: (10 points)

For example; I was crossing (cross) the street, when I saw (see) a ghost.

1. Many customers _____ (stand) outside when we _____ (open) the doors for the sale.
2. While the accountants _____ (look) for the spreadsheet, the electricity _____ (go off).
3. The manager _____ (come in) while I _____ (translate) for our Italian visitor.
4. I _____ (sleep) when the telephone _____ (ring)
5. When the delivery _____ (arrive) the workers _____ (wait)

8. Complete the sentences with the comparative or superlative form of the adjectives in brackets

(5 points)

- Jane is _____ (friendly) the other people in the office
- Repairing computers is _____ (interesting) selling peripherals.
- Yesterday was _____ (cold) day of the year. It was -20 degrees.
- I prefer not to use this program. It is _____ (complicated) one we have.

9. Complete the sentences with the following modal verbs (6 points)

Can't - could - mustn't - might - should - don't have to

- You _____ pay for this. It is free..
He _____ play the piano very well when he was young..
- You _____ go to the doctor. You've got a fever.
- You _____ return goods without the receipt..
- What are you going to do this weekend? I'm not sure; I _____ visit my grandmother.
- You _____ park your car here. It is forbidden

10. Join the two sentences into a relative one. (5 points)

Example: *Raul lives in Fuenlabrada. He is 20 years old*

Raul, who is 20 years old, lives in Fuenlabrada.

- *There has been a fire in the office building. I work there.*
- *My aunt lives in Madrid. Her name is Mary.*
- *The customer was put on hold. He complained*
- *The product was damaged. You sent us the product.*

LISTENING (10 points) test 10

1. Listen to the interview and answer the questions. (5 points)

1. How old is Louise?
.....
2. When did Louise start her current job?
.....
3. What products appeared on the websites which Louise designed?
.....
4. When will Louise start if she gets the job?
.....
5. When will Louise get an answer from Chris?
.....

2 Listen to the interview and circle the correct answer. (5 points)

1. Louise wants a position as head of ...
a. a team
b. Human Resources
c. the advertising company
2. She was born in ...
a. London
b. Manchester
c. Bradford
3. Louise is ...
a. single
b. married
c. divorced
4. Louise wants this job because she wants more ...
a. money
b. customers
c. responsibility
5. Louise asks if the company employees participate in ...
a. courses
b. conferences
c. both a and b

